भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LIMITED

(भारत सरकार का उपक्रम) (A Government of India Undertaking)

CIN: U51490MH1970GOI014733

शाखा कार्यालय : भव ननारायण निलयम निवास, होटल ज्योति महल के पास ,कॅंनवेन्ट रोड ,रायगडा – 765001

BRANCH OFFICE: BHAVAN NARAYAN NILYAM NIVAS, NEAR JYOTI MAHAL HOTEL, CONVENT ROAD, RAYAGADA-765001, ODISHA. दूरभाषसंख्याTel No: 06856-224616, फैक्ससंख्या Fax No: 06856-226013, वेबसाइट Website: www.cotcorp.org.in , ईमेलE-mail – rayagada@cotcorp.com, वस्त्रमंत्रालय)भारतसरकार(Ministry of Textiles (Govt. of India), Web site : www.ministryoftextiles.gov.in

NO.CCI/RGDA/IT- 03/COMPUTER & PRINTER /AMC/2022/ **Date:-18/05/2022**

TENDER NOTICE

The Cotton Corporation of India Ltd., Branch Office Rayagada, invite Sealed Tenders in Two Bid System for **Comprehensive Annual Maintenance Contract** (CAMC) (including spare parts) from 01.06.2022 to 31.05.2023 for Computers and Printers installed in our office situated at the address given above, details of which are as under :-

Sr. No.	Description & Make	Nos.	Date of Installation or Manufacturing	CAMC Required period
	C O M P U T E R S			
01	COMPUTER HP 8300 Desktop	03	02.04.2013	01.06.2022 to 31.05.2023
02	COMPUTER HP- Intel Core - i5 2400	04	24.12.2013	01.06.2022 to 31.05.2023
03	COMPUTER Intel Core - i5 3470/4570	02	21.04.2014	01.06.2022 to 31.05.2023
04	COMPUTER DELL Desktop- Vostro	03	26.12.2014	01.06.2022 to 31.05.2023
05	Computer (ACER VERITON I5 9400)	02	15.01.2020	01.06.2022 to 31.05.2023
06	Computer (ACER - Intel Core - i5 9500)	04	19.03.2021	01.06.2022 to 31.05.2023
	TOTAL :	**18**		
	P R I N T E R S			
07	HP LASERJET – 1136 MFP PRINTER	01	02.04.2013	01.06.2022 to 31.05.2023
08	HP LASERJET – P1108 PRINTER	01	24.12.2013	01.06.2022 to 31.05.2023
09	HP LASERJET – M1136 PRINTER	01	24.12.2013	01.06.2022 to 31.05.2023
10	HP LASERJET-- PRO M1213NF PRINTER	01	21.04.2014	01.06.2022 to 31.05.2023
11	HP LASERJET – P1108 PRINTER	01	26.12.2014	01.06.2022 to 31.05.2023
12	HP LASERJET – P1108 PRINTER	01	30.12.2015	01.06.2022 to 31.05.2023
13	HP LASERJET – PRO P1108 PRINTER	02	30.12.2019	01.06.2022 to 31.05.2023
	TOTAL :	**8**		

Interested parties may submit their tender on or before **15.30** P.M. of **31.05.2022** in sealed cover superscribing "**Tender for CAMC of Computer and Printer"** which will be opened in our office at **16.30** p.m. on the same day in presence of interested bidders who wish to remain present with authority letter.

Asst. General Manager

GENERAL TERMS AND CONDITIONS

1. The Tenderer should submit the Tender as under:
Envelope A: Envelope-A marked as Technical Bid-1, which should contain Technical Bid-1 (Specification) along with **DD for Rs. 5,000/- as EMD**.

Envelope B: Envelope-B marked as Financial Bid-2, which should contain **Financial Bid-2 (Rate Quotations)**

Envelope C: Envelope C should contain Envelope A and Envelope B duly superscribing "Tender for Comprehensive Annual Maintenance Contract".
Note: Each envelope should contain the name and address of the tenderer.

2. CCI would enter into a Comprehensive Annual Maintenance Contract (CAMC) with the L-1 vendor who will be responsible for delivery and maintenance of the Computers & printers installed at **The CCI Ltd., Bhavanarayana Nilayam, Convent Road, Near Hotel Jyoti Mahal, Rayagada-765001.**

3. If any hardware is added due to expiry of warranty period or deducted due to given under buy-back during the period of CAMC, the indicative rate mentioned in **Quotation** will be applicable and CAMC amount may be charged or deducted on the pro-rata basis for those hardwares.

4. Tenderer should have local office, with adequate supporting staff at **RAYAGADA** and ready to support for System Software, LAN, Virus problems, Net connectivity, Printers & other hardware and software problems.

5. Work will be awarded for a given period (01.06.2022 to 31.05.2023) from the date of our work order.

6. The bidders should have minimum experience of two years.

7. Maintenance Contract shall consist of Quarterly Preventive Maintenance plus any No. of break down calls as per complaint lodged.

8. Payment will be released proportionately on quarterly basis on successfully completion of the quarter on receipt of bill (i.e. June-2022 to May-2023 onwards).

9. In case, the services are not found satisfactory, The CCI reserves it rights to terminate the Contract with prior Notice.

10. Corporation's decision shall be final & binding to all. The Corporation reserves its right to accept or reject any of the Tender without assigning any reason thereof.

11. Under comprehensive maintenance contract, the vendor shall use genuine spare parts / software for repair & maintenance of Computer and printer peripherals at their own cost.

12. Interested Parties may visit our office to see present computer/LAN set up before submitting the tender. If the party does not visit our office, it shall be presumed that party has visited the site and ready to provide the CAMC services for all software/hardware installed in our office premises.

13. Service will be provided only at our office premises during office hours (10 a.m. to 6 p.m.)

14. Complaint lodged must be attended at the earliest on same day.

15. The CAMC can be extended for a period of further one year on mutual consent from both side on same rates and terms.

16. In order to derive the L1, the total rate quoted from Sr. No. 01 to 13 above shall be taken into consideration.

17. The quoted CAMC Rate should be including levies and all applicable taxes **except GST.** (Vendor must have to submit copy of GST registration)

18. Demand Draft of Rs. 5000/- in favour of "The Cotton Corporation of India Ltd." payable at Rayagada is to be enclosed as E.M.D along with tender. Tenders received without E.M.D. shall be summarily rejected.

19. The EMD amount for venders other than to whom the work awarded will be refunded within 15 days after opening of financial bid. However, the EMD amount of the vendor to whom work is awarded will be refunded after satisfactory completion of entire CAMC period i.e. (1 Year). In case party to work awarded failed to comply with the terms & conditions, its E.M.D. shall be forfeited and may be blacklisted for 02 years. No interest will be given on EMD amount.

20. The Financial Bid II shall be opened only for those tenderers who successfully qualify in Technical Bid I.

21. Any Bid quoted with errors / pencil writing / overwriting / conditional bidding are liable for rejection without assigning any reason thereof.

22. Only those parties who have valid **GST No.** and **PAN** can apply. Self certified copy of **GST** Registration Certificate and PAN Card is to be enclosed.

23. This tender and agreement thereafter shall be governed by applicable Laws in India and shall be subject to the Rayagada jurisdiction only.

24. A signed copy of tender documents is required to be submitted along with technical bid documents towards token of acceptance of terms & conditions.

(_____)
Authorised Signature with Seal

Name : _____

Designation : _____

PLACE :_____

DATE :_____

THE COTTON CORPORATION OF INDIA LIMITED
BRANCH OFFICE: RAYAGADA

TECHNICAL BID-1

1. NAME OF COMPANY / FIRM :_____

ADDRESS OF REGISTERED OFFICE :_____
:_____
TELEPHONE NUMBERS. :_____
MOBILE NO. :_____
ADDRESS OF RAYAGADA OFFICE :_____
:_____
TELEPHONE NUMBERS. :_____
MOBILE NO. :_____
2. NAME OF CONTACT PERSON _____

TELEPHONE NUMBERS. _____
MOBILE NO. _____
3. GST REGISTRATION NO. _____

(Copy to be enclosed)
4. PAN NO. _____
(Copy to be enclosed)
5. Experience Certificate in a Firm /
Company / Govt. Off. _____

(Copy to be enclosed)
6. Demand Draft No. _____
Amount _____
Date _____
Name of Bank _____

We accept all the terms and conditions as mentioned in Tender Notice. We are also ready to give full support for all the hardware, software & service (as mentioned in tender notice).

(_____)

Authorised Signature with seal

Name : _____

Designation : _____

PLACE :_____

DATE :_____

(ONLY ON THE VENDOR'S LETTERHEAD)

FINANCIAL BID-2

Sr. No.	Description & Make	Nos.	Date of Installation or Manufacturing	CAMC Required period	Rate Quote (Rs. per unit)	Total Amt. Quote Rs.
C O M P U T E R S						
01	COMPUTER HP 8300 Desktop	03	02.04.2013	01.06.2022 to 31.05.2023		
02	COMPUTER HP- Intel Core - i5 2400	04	24.12.2013			
03	COMPUTER Intel Core - i5 3470/4570	02	21.04.2014			
04	COMPUTER DELL Desktop- Vostro	03	26.12.2014			
05	Computer (ACER VERITON I5 9400	02	15.01.2020			
06	Computer (ACER - Intel Core - i5 9500	04	19.03.2021			
P R I N T E R S &O T H E R						
07	HP LASERJET – 1136 MFP PRINTER	01	02.04.2013	01.06.2022 to 31.05.2023		
08	HP LASERJET – P1108 PRINTER	01	24.12.2013			
09	HP LASERJET – M1136 PRINTER	01	24.12.2013			
10	HP LASERJET-- PRO M1213NF PRINTER	01	21.04.2014			
11	HP LASERJET – P1108 PRINTER	01	26.12.2014			
12	HP LASERJET – P1108 PRINTER	01	30.12.2015			
13	HP LASERJET – PRO P1108 PRINTER	02	30.12.2019			
GRAND TOTAL (SR. NO. 01 TO 13 above)						

We accept all the terms and conditions as mentioned in The Tender Notice. We are also ready to give full support for all the hardware, software & service (as mentioned in tender notice). **The above rates are Inclusive of all Taxes and except GST.**

(_____)

Authorised Signature with seal

Name : _____

Designation : _____

PLACE :_____

DATE :_____